

Memorial Garden Guidelines

Vestry approved on 11-17-2015

1. Interment requirements – Who may be interred.
 - a. Space in the Memorial Garden may be purchased by members of St. Bartholomew’s for the interment of their cremated remains or the cremated remains of their survivors and members of their families.
 - b. The fee for each space in the Memorial Garden shall be \$500.00.
 - c. In the case of need on the part of the Applicant, the fee may be waived or reduced by the Approver.
 - d. Others may be interred by special agreement with the Rector and the Memorial Garden Ministry Team. There will be an additional \$200.00 fee for the privilege of this interment.
2. St. Bartholomew’s shall maintain a record of all interment Applications, Records of Payment, expenses and correspondence and shall require all necessary information for this purpose. All financial transactions shall pass through the Church Treasurer’s bookkeeping office.
3. The Applicant and St. Bartholomew’s Approver shall enter into a signed “Agreement for the Right of Interment.”
4. The Applicant by signing the Agreement acknowledges and accepts the Policies, Procedures and Regulations governing St. Bartholomew’s Memorial Garden.
5. The Purchase price is for the original right of use, which includes the cost of interment of the cremated remains of one person. The purchase price must be paid in full before the cremated remains may be interred and is not refundable, and cannot be resold. A Receipt shall be provided to the Applicant.



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6. Use requirements – Only cremated human remains may be interred.
 - a. Ashes to be placed in the Memorial Garden should be brought to the church in a container from the crematorium.
 - b. The intent of the Memorial Garden is to serve as a final resting place. As such, we ask that the ashes interred in the Memorial Garden be placed in a linen bag which will be provided by St. Bartholomew's.
 - c. Since the Memorial Garden is to serve as a final resting place, once interred, no remains shall be removed.
 - d. Since death is by nature a difficult experience, pastoral care is of the upmost importance. The Rector at his or her discretion, and with the agreement of the Memorial Garden Ministry Team, may allow for pastoral reasons, the use of an urn rather than a linen bag.
 - e. The Rector may approve, for pastoral reasons, and with the consent of the Memorial Garden Ministry Team, the removal of remains from the memorial garden if absolutely necessary.
7. The name of the person interred shall be placed on a plaque, the cost of which is included in the purchase price of the burial space. The size, type and manner of Lettering shall be standard and shall be determined by the Memorial Garden Ministry Team.
8. Only the specified ornamentation and inscription as approved by the Memorial Garden Ministry Team shall be allowed. The Memorial Garden area shall be Landscaped and maintained under the direction of the Memorial Garden Ministry Team.
 - a. Artificial flowers or additional plantings are not permitted.
 - b. Removal of plantings is not permitted.
 - c. Should there be a question about the maintenance of the Memorial Garden, it shall be addressed to the Memorial Garden Ministry Team.
9. Cut flowers may only be placed in the Memorial Garden in a container provided by the Memorial Garden Ministry Team, and will be removed by the Ministry Team within two weeks of their placement.
10. All funds received by the Memorial Garden Ministry Team shall be placed in a dedicated fund to be spent only for Memorial Garden purposes. The Memorial Garden Ministry Team may spend any amount up to \$250 for individual items. The Vestry must approve amounts exceeding \$250.00.

